



*"Fostering the preservation and development of greenways & trails in the greater Fox Cities region"*

## APPLICATION NARRATIVE

### FCGI Pathways Grant

Fox Cities Greenways Inc. has proudly developed a grant program to further the mission of “fostering the preservation and development of greenways and trails in the greater Fox Cities region.” This grant process will be evaluated at our monthly board of directors’ meetings. Please complete your application at least one month in advance to ensure adequate time to evaluate your request. The board meets the second Thursday of each month. Questions about applicable projects should be directed to [fcgreenways@gmail.com](mailto:fcgreenways@gmail.com). Upon award, all grants are provided on a reimbursement basis pending submission of paid receipts or invoices. Expenditures cannot pre-date grant award date.

#### Pathways Grant – Maximum request of \$200

- Supplies
- Maps
- Sponsorship Support
- And so much more!

Please continue with Project Title section and Sections A & B as applicable to your project. Below is an outline of the required project proposal narrative. Please be as descriptive as possible, while remaining concise. Please see application sections and additional requested information included in subpoints. Include additional attachments as needed.

<b>PROJECT TITLE:</b>	
<b>SPONSORING GOVERNMENTAL OR NON-PROFIT ENTITY (IF APPLICABLE):</b>	
<b>PRIMARY CONTACT:</b>	<b>TITLE:</b>
<b>PHONE NUMBER:</b>	<b>E-MAIL:</b>
<b>PROJECT LOCATION:</b>	
<b>AMOUNT REQUESTED:</b>	<b>TOTAL PROJECT BUDGET:</b>
<b>PROJECT START DATE:</b>	<b>PROJECT END DATE:</b>
<b>PRINTED NAME:</b>	<b>DATE:</b>
<b>SIGNATURE:</b>	

## **PROJECT PROPOSAL NARRATIVE**

### **SECTION A – PROJECT INFORMATION**

1. Project Description/Improvements/Events
2. If applicable: project Design (to include engineering documents, specs, conceptual plans if applicable) pictures, or event outline.
3. Timeline for Implementation including benchmarks that measure progress and a project deadline estimate or completion date.
4. Explain the project outcome or event goals by including project service area, target audience to benefit from receiving the grant and how success will be measured during and after project completion.
5. Please explain how your project aligns with the FCGI mission statement “Fostering the preservation and development of greenways and trails within the greater Fox Cities Region.”

## SECTION B - FUNDING

1. **Community Support**– Please describe the community support towards this project.
2. **Supported Funds** – Please provide a list of any other committed funds for this project.
3. **Project Budget** – Please provide a comprehensive project budget including all revenues and expenses related to the total project budget. Please include bid documents if applicable.
4. **Previous Fox Cities Greenways Grants** – Have you received funds from Fox Cities Greenways in the past? If yes, please list dates of grant awards and amounts.